

**SMITHVILLE BOARD OF ALDERMEN
REGULAR SESSION**

December 19, 2023 7:00 p.m.
City Hall Council Chambers and Via Videoconference

1. Call to Order

Mayor Boley, present, called the meeting to order at 6:59 p.m. A quorum of the Board was present: Marv Atkins, Leeah Shipley, Dan Hartman, Dan Ulledahl and Ronald Russell. Melissa Wilson was absent.

Staff present: Cynthia Wagner, Gina Pate, Chuck Soules, Chief Lockridge, Jack Hendrix, Matt Denton and Linda Drummond.

2. Pledge of Allegiance lead by Mayor Boley

3. Consent Agenda

- **Minutes**

- December 5, 2023 Board of Aldermen Work Session Minutes
- December 5, 2023, Board of Aldermen Regular Session Minutes

- **Resolution 1295, City Surplus**

A Resolution declaring certain property as surplus.

Alderman Atkins moved to approve the consent agenda. Alderman Ulledahl seconded the motion.

No discussion.

Ayes – 5, Noes – 0, motion carries. Mayor Boley declared the consent agenda approved.

REPORTS FROM OFFICERS AND STANDING COMMITTEES

4. Committee Reports

Mayor Boley reported on the December 12 Planning and Zoning Commission meeting. They discussed and approved the rezoning of Queen's Corner and North Main Street. Both items are on the agenda this evening.

5. City Administrator's Report

Cynthia Wagner highlighted information that was in the packet. We had City staff holiday luncheon last Thursday. We recognized employees for their milestone years of service with the City. This year the communications team put together an opportunity for employees to nominate co-workers for Employee Spotlight. This is for both individuals and teams. Last month we took all of the nominations and employees voted for both Individual of the Year and Team of the Year. The individual of the year's name will be submitted for the Employee of the Year for the community recognitions awards program that will occur on February 29 during the Community Awards Banquet held by the Chamber of Commerce and the Legacy Fund. The employee of the year selected by her peers is Jeanette Chastain

who is with the Police Department. Cynthia noted that we are extremely excited to be able to recognize her in this way and nominate her for Employee of the Year citywide.

Chuck Soules, Public Works Director, gave an update on the 4th Street and 4th Terrace construction project. First he expressed the City's sincere appreciation for the patience of the residents. He noted that we have replaced the water line, the sewer lines, their sewer services and put in storm sewer. When we started on the subgrade, we had a rain delay. Chuck explained that we want to make sure 4th Street and 4th Terrace street are done right. The City has invested a lot in this project and the residents have been inconvenienced for quite some time. The residents have had to endure walking to their homes for the last month.

Chuck noted that on 4th Terrace the curbs are in. the driveway approaches were finished today, and the base course of asphalt is in. They do have a more concrete to pour on the driveway approaches for the four-plex to the west and at the intersection at Spelman. Chuck explained that the road is totally closed off and nobody can access it because the concrete needs time to cure and takes longer when it is cold. He explained that we do plan on opening it up Friday evening so people can get in for Christmas.

Chuck noted that on 4th Street there are three residences inconvenienced and one works for the contractor. The curbing was completed today but we will not be getting the asphalt. The asphalt plant that we were using closed for the year, so we are not able to get the base course in. They will get the driveway approaches in tomorrow and then the workers will gravel and maintain the street so that residents can access. We may have the driveways open on Saturday. Chuck explained that he has asked the contractor to take a look at what it would cost to do concrete. Chuck explained that the pull off for the cluster mailbox we had planned with asphalt, but because of the timing and sequencing he requested the cost for concrete, and it was only \$300 more. So, the pull off was done with concrete. The contractor is looking at what it will cost to concrete 4th Street. It is within Cynthia's authority, staff will give them the go ahead to concrete the street. Otherwise, it will be spring before it can be asphalted.

Chuck noted that the top course does need to be finished on 4th Terrace, but do not want to complete that until all of the back filling and driveways are done because of the equipment. In the spring they will regrade, bring in topsoil, backfill, seed and put on the top course to complete the project.

Chuck noted that even though some of the residents are getting frustrated, the contractor is responsible for the warranty and do not want let people on the streets before they have the chance to properly cure, otherwise it will have to be replaced.

Chuck gave an update on Quincy Boulevard. The water line, storm sewer and driveway approaches are in. He noted that it is still a mess. He contacted the contractor today and they should be there Thursday to do the cleanup. Chuck explained that he wants to open the road and does not want any obstructions or holes next to it. In the spring the contractor will come back and finish the sidewalk, the mill and overlay from Owens to Pine and reconstruct the section from Owens to Hawthorne.

Alderman Russell asked if all of the street would not be asphalted until the spring.

Chuck explained that on 4th Terrace the base is in, it is only short a couple of inches so there is a slight bump. 4th Street there is no base yet. He noted that if they are able to concrete 4th Street, the process will take longer and if it turns off really cold it will stop the project. He explained that if they are able to concrete 4th Street it will take at least two weeks.

Alderman Russell asked about the condition of Quincy.

Chuck explained that Quincy was not torn out. There are only a few places that the curbs are missing where they had to cut through them with the water line and storm sewer.

Cynthia noted that this morning Department Directors, Finance Department staff, Alderman Wilson, the Mayor and finance committee member April Haddock interviewed three candidates for the Finance Director position. After the interviews, a consensus on a candidate was made. Cynthia will be reaching out to references. She is hopeful to be able to have a contingent offer to make to that person after the references are checked. We hope to have someone on board by the first of February to allow them to give notice at their current position.

Cynthia reminded everyone that City Hall will be closed Monday, December 25 for Christmas and Monday, January 1 for New Year's. The Mayor has cancelled the January 2 Board of Aldermen meeting. The next Board of Aldermen meeting will be January 16.

Cynthia wished the Board Happy Holidays!

ORDINANCES & RESOLUTIONS

6. Bill No. 3018-23, Declaring the November 7, 2023 Election Results – 2nd Reading

Alderman Ulledahl moved to approve Bill No. 3018-23, declaring and certifying the results of the November 7, 2023 special election held in the City of Smithville, Missouri. 2nd reading by title only. Alderman seconded the motion.

No discussion.

Upon roll call vote:

Alderman Hartman- Aye, Alderman Ulledahl - Aye, Alderman Atkins – Aye,
Alderman Wilson - Absent, Alderman Shipley – Aye, Alderman Russell - Aye.

Ayes – 5, Noes – 0, motion carries. Mayor Boley declared Bill No. 3018-23 approved.

7. Bill No. 3019-23, Annexation 809 Second Creek Road – 2nd Reading

Alderman Ulledahl moved to approve Bill No. 3019-23, annexing certain adjacent territory into the City of Smithville, Missouri. 2nd reading by title only. Alderman Hartman seconded the motion.

No discussion.

Upon roll call vote:

Alderman Ulledahl - Aye, Alderman Wilson - Absent, Alderman Atkins – Aye,
Alderman Shipley - Aye, Alderman Russell – Aye, Alderman Hartman - Aye.

Ayes – 5, Noes – 0, motion carries. Mayor Boley declared Bill No. 3019-23 approved.

8. Bill No. 3020-23, Annexation 14422 Mount Olivet Road – 2nd Reading

Alderman Ulledahl moved to postpone Bill No. 3020-23, annexing certain adjacent territory into the City of Smithville, Missouri. Alderman Hartman seconded the motion.

Cynthia noted that the postponement was at the request of the applicant.

Upon roll call vote:

Alderman Atkins - Aye, Alderman Russell - Aye, Alderman Shipley – Aye,

Alderman Ulledahl - Aye, Alderman Hartman – Aye, Alderman Wilson - Absent.

Ayes – 5, Noes – 0, motion carries. Mayor Boley declared Bill No. 3020-23 postponed.

9. Bill No. 3021-23, Agreement with MoDOT – 2nd Reading

Alderman Ulledahl moved to approve Bill No. 3021-23, authorizing and directing the mayor to execute a transportation alternatives funds program supplemental agreement with the Missouri Highways and Transportation Commission for improvements to Bridge Street from Church Street to First Street including infrastructure improvements encouraging safer routes for non-motorized users and improving the pedestrian environment. 2nd reading by title only. Alderman Hartman seconded the motion.

No discussion.

Upon roll call vote:

Alderman Shipley - Aye, Alderman Wilson - Absent, Alderman Hartman – Aye,

Alderman Atkins - Aye, Alderman Russell – Aye, Alderman Ulledahl - Aye.

Ayes – 5, Noes – 0, motion carries. Mayor Boley declared Bill No. 3021-23 approved.

10. Bill No. 3022-24, Rezoning 19950 North F Highway - Queen's Corner – 1st Reading

Alderman Ulledahl moved to approve Bill No. 3022-24, changing the zoning classifications or districts of certain lands located in the City of Smithville, Missouri. 1st reading by title only. Alderman Atkins seconded the motion.

No discussion.

Upon roll call vote:

Alderman Wilson - Absent, Alderman Ulledahl - Aye, Alderman Russell – Aye,

Alderman Hartman - Aye, Alderman Shipley – Aye, Alderman Atkins - Aye.

Ayes – 4, Noes – 0, Abstained – 1 (Alderman Hartman), motion carries. Mayor Boley declared Bill No. 3022-24 approved for first reading.

11. Bill No. 3023-24, Rezoning 18212 North Main Street – 1st Reading

Alderman Ulledahl moved to approve Bill No. 3023-24, changing the zoning classifications or districts of certain lands located in the City of Smithville, Missouri. 1st reading by title only. Alderman Russell seconded the motion.

No discussion.

Upon roll call vote:

Alderman Russell - Aye, Alderman Shipley - Aye, Alderman Hartman – Aye,
Alderman Wilson - Absent, Alderman Atkins – Aye, Alderman Ulledahl - Aye.

Ayes – 5, Noes – 0, motion carries. Mayor Boley declared Bill No. 3023-24 approved for first reading.

12. Resolution 1296, Bid Award Diamond Crest Restroom

Alderman Ulledahl moved to approve Resolution 1296, authorizing the expenditure of funds for the purchase of a park restroom from CXT LB Foster for the parks and recreation department through the cooperative purchasing agreement with Sourcewell in the amount of \$64,144. Alderman Hartman seconded motion.

No discussion.

Ayes – 5, Noes – 0, motion carries. Mayor Boley declared Resolution 1296 approved.

13. Resolution 1297, Amendment No. 1 for Engineering for Streetscape Phase III

Alderman Ulledahl moved to approve Resolution 1297, authorizing Amendment No. 1 of Authorization No. 96 with HDR Engineering, Inc. for additional design services for Streetscape Phase III in the amount of \$38,250. Alderman Russell seconded the motion.

No discussion.

Ayes – 5, Noes – 0, motion carries. Mayor Boley declared Resolution 1297 approved.

OTHER MATTERS BEFORE THE BOARD

14. Public Comment

None.

15. New Business from the Floor

None.

16. Adjournment to Executive Session Pursuant to Section 610.021(1&3)RSMo.

Alderman Ulledahl moved to adjourn to Executive Session Pursuant to Section 610.021(1&3)RSMo. Alderman Russell seconded the motion.

Upon roll call vote:

Alderman Atkins - Aye, Alderman Wilson - Absent, Alderman Ulledahl – Aye,
Alderman Hartman - Aye, Alderman Shipley – Aye, Alderman Russell - Aye.

Ayes – 5, Noes – 0, motion carries. Mayor Boley declared the regular session adjourned to Executive Session at 7:18 p.m.

Linda Drummond, City Clerk

Damien Boley, Mayor